



Chief Executive Officer

WA Water Polo is seeking to appoint a Chief Executive Officer.

Salary \$60,000 plus superannuation

Full-time

Introduction

WA Water Polo is the peak body for water polo in Western Australia. There are 16 affiliated clubs, including metropolitan and regional, representing approximately 2050 registered junior and senior men's and women's players throughout the state.

WA Sports Lotteries House is the headquarters of WA Water Polo (next door to Challenge Stadium, Mt Claremont), which hosts all of our WAIS and State squads along with junior, senior and school competitions.

Responsibilities

The Chief Executive delivers administrative process determined by WA Water Polo's strategic plan and the decisions and directives of the WA Water Polo Board of Directors. The Chief Executive Officer is primarily responsible for:

- development and implementation of WA Water Polo's 2009-2012 Strategic Plan and monitoring and reporting on the association's Key Performance Indicators.
- development and implementation of WA Water Polo's yearly operational plans and budgets.
- overseeing WA Water Polo's high performance program
- development of effective relationships with key stakeholders including the Board, Club Presidents and other volunteers, Department of Sport and Recreation, WAIS, Healthway and sponsors etc.
- overseeing WA Water Polo's staff, administration, office management and finances
- co-ordinating WA Water Polo's registration processes
- investigating and undertaking strategies to develop and maintain revenue streams
- development and implementation of strategies for the promotion of WA Water Polo and the growth of the sport of water polo in WA.

Relevant Skills/Experience

Essential

- Experience in sporting administration and managing associations or not-for-profit organisations
- Excellent financial management, computer and organizational skills
- Outstanding communication and staff management skills with the ability to work independently and within a small team of staff/volunteers

- An understanding of the role and structure of the Western Australian sports industry
- Experience and ability to liaising with government agencies and sponsorship organisations.

Desirable

- Tertiary qualifications, preferably in business, sports management, teaching, physical education or human movement.

A copy of the detailed job description is available on WA Water Polo's website www.waterpolowa.asn.au. For further queries contact Michelle at WA Water Polo tel: 9387 7555 or email wawpolomichelle@ozemail.com.au. Applicants please address the relevant skills/experience and submit with a copy of your CV.

Applications close 3 July 2009

Address applications to:
Application Chief Executive Officer
Chairman, Board of Directors
WA Water Polo
P O Box 458
Claremont WA 6010